



## Chabad Hebrew School

3031 Quadra Street • Victoria BC, V8T 4G2  
 Phone: (250) 595-7656 • Cell: (250) 589-7677 • Fax: (250) 595-7549  
 E-mail: [hebrewschool@chabadvi.org](mailto:hebrewschool@chabadvi.org)  
 Mailing Address: 3107 Aldridge St. • Victoria, BC V8P 4L5

# PARENT HANDBOOK

## 2012 – 2013

### Welcome to Chabad Hebrew School

Chabad Hebrew School is an affiliate of Chabad of Vancouver Island, a non-profit Jewish educational organization. We are pleased that you have chosen our school for your child's supplementary Jewish education. We believe that the Hebrew School experience should be fun, inspiring, and provide warm memories for a lifetime. Your child should gain a basic understanding of Jewish life and traditions and a strong grasp of the Hebrew language. Most important, we hope to instill in your child a love for Judaism and Israel, a pride in being Jewish, and a commitment to a Jewish life.

### Hours

Sundays – 10:30 a.m. – 1:00 p.m.

### Location

Chabad Hebrew School is located in the Jewish Education Centre (in the annex of Quadra Elementary), 3031 Quadra Street (corner of Quadra and Finlayson.) The entrance is on Fifth Street just east of Quadra Street off of Summit Ave.

### Classes

Aleph Class – Kindergarten – ages 4-5  
 Bet Class – Grade 1 and 2 – ages 6-8  
 Gimmel Class – Grade 3 – ages 8-9  
 Daled Class – Grades 4-6 – ages 9-12

### Parent/School Communication

Communication between parents and school is very important to insure that Hebrew School be a meaningful and pleasant experience for your child. If you have any concerns regarding your child's performance and/or progress, we encourage you to contact us.

Please note that some of our school notices will be sent home with your child.

### Behavior Expectation

Chabad Hebrew School strives to create an atmosphere that reflects our traditional Jewish values. Our students understand that respect for teachers, for each other, and for all school property, is essential for a successful learning environment. We expect each student to treat fellow students and teachers with courtesy. We expect all rules and regulations for student behavior to be complied with in class and during school events.



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### Books and Supplies

All textbooks and workbooks will be provided by the school at the beginning of the year. All books are to be treated with respect.

**Hebrew School Folder** - Each child will receive a folder on the first day of Hebrew School. Your child should bring this folder to Hebrew School each week. All students' worksheets, homework and JEP cards, will be put into this folder. Children who have received folders last year should bring them on the first day.

All boys should bring their own Kippah to wear in class. If you do not have one, one will be provided for you during Hebrew School.

### Tzedakah

Tzedakah (charity) is a concept, which is basic to Judaism. Our school attempts to develop a commitment among our students to share with others less fortunate than themselves by donating a few coins a day to charity. We begin each day with prayers and the giving of charity. Please try to send some coins to school each Sunday to help encourage your child to perform this Mitzvah.

### Torah Tokens

The children will be earning Torah Tokens at Hebrew School for bringing Tzedaka, being kind and helpful to others, class participation, homework and for bringing back filled JEP Cards and folders each week. Three times during the year, there will be a "Store Day" where the children will be able to redeem their Torah Tokens for prizes.

### Aleph Champ

Chabad Hebrew School uses the new, innovative, cutting-edge reading system - the Aleph Champion Program. Based on the martial arts motivational philosophy of colour coded levels and testing, the program provides motivation and inspiration for Chabad Hebrew School students around the world. Like the Karate program, the children receive a coloured medal when reaching new heights in their Hebrew reading.

We have a special Aleph Champ teacher - Morah Faiga who will be coming in each week to work with the children one-on-one on their Hebrew Reading. Each child will have between 5-10 minutes with her.

### Birthday Club

We will be celebrating the children's Hebrew Birthdays on the Sunday before their Hebrew birthday with a cake/cupcakes and certificate.

### Snacks

A Kosher snack is provided for your child each Sunday. We request that you do not send in any additional snacks or drinks due to Kashrut and health reasons. **If your child is allergic to any food or beverages, please be sure that it is written on his/her medical form.**



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### Attendance

Regular attendance is crucial in accomplishing the goals of our educational program. There is direct correlation between attendance and achievement, interest and attitude.

Please contact us if your child will be absent for any length of time due to illness or vacation, so we can plan accordingly.

Teachers take attendance each week. Each child receives an attendance card with four blanks. Each week your child comes to Hebrew School, the teacher's signature fills one blank, when all four blanks have been filled; your child gets to choose a special snack.

### Arrivals

We urge you to arrange for your children to be prompt and arrive on time. Once classes begin our teachers must be completely involved with supervising your children, without any distraction. We ask that conversations with teachers be reserved for before or after school hours, except in the case of an emergency.

### Illness

Please notify us in case of contagious disease so that we may notify the parents of other children in the class. Also be sure to let us know of any changes in your child's medical condition during the year.

Our classroom has a first aid kit and minor injuries will be attended to at the school. In the event of an emergency G-d forbid, the parents will be contacted immediately. If neither the parents nor the emergency contacts listed on the medical form can be contacted, the child will be taken to the hospital.

### School Records

Parents should notify the school promptly, in writing, of any change in address, telephone number, as well as any change regarding emergency situations. Promptness and accuracy are necessary to keep records up to date and to communicate with the home when necessary.

### Parents Responsibilities

Parents are responsible for the following:

1. Bringing and picking up your child on time.
2. Following your child's progress through contact with his/her teachers.
3. Being supportive of the objectives of Chabad Hebrew School and its staff.
4. Taking an active part in your child's Jewish education, whenever possible.

### Hebrew School Responsibilities

You can expect the school to fulfill the following:

1. Provide a positive, warm environment for your child
2. Give your child a viable knowledge of Hebrew reading, Prayers, Jewish History, Customs, Torah, Israel, and ethics.
3. Keep you informed of your child's progress and class activities.



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4. Provide your child with knowledgeable teachers who are dedicated to providing your child with quality Jewish education and values.
5. Provide your family with opportunities to learn and experience Jewish life.

### Refund Policy

Should you decide to withdraw your child from Hebrew School, your refund will be pro-rated up to April 1. After that date no refund will be allowed for school tuition. There are no refunds or credits for days missed due to illness, holidays or family vacations.

### Classroom Visitation:

Parents wishing to visit a child's classroom may do so upon receiving permission beforehand. Teachers are not available to converse with parents while the class is in progress, but are happy to arrange an appointment or telephone conference with you.

Students who wish to bring a guest to school can do so gladly, provided that A. you give the school advance notice B. the guest understands that he/she must respect the school's system and regulations.

### Contacting the School

Should you need to contact the school during Hebrew School hours, please call Chani's cell phone 250-589-7677.

School Mailing Address:

3107 Aldridge Street

Victoria, BC V8P 4L5

Tel: (250) 595-7656

Email: [hebrewschool@chabadvi.org](mailto:hebrewschool@chabadvi.org) or [chanik@telus.net](mailto:chanik@telus.net)

Website: [www.chabadvi.org/hebrewschool](http://www.chabadvi.org/hebrewschool)

Looking forward to a wonderful year together at Chabad Hebrew School!